

Quote

John and Yoko Ono

Contact: John Lennon

Phone: 123 456 789

Email: johnno@example.com

Event Address: 123 Example Street,, Example Town



Event Date: Friday, 5th June 2026

Start Time: 04:00 pm

Example Catering Company
123 Example Street, Amazing Town
example@puree.app

QUOTE # 132.1

Thank you for considering Example Catering Company for your event on Friday, 29th of May 2026, at Example venue name. We appreciate the opportunity to assist you in making this a memorable occasion for you and your guests.

Below, you will find the details of the menu and service options we have tailored for your event. If you require any adjustments to this quote or have any questions, please feel free to reach out.

Menu

Menu Total: \$13,225.00

This quote is based on the following selections. You are welcome to change the items selected or the number of options available - just let us know, and we'd be happy to update this quote. We make every effort to ensure the safety and integrity of our food however allergen ingredients are present in our kitchen. Please inform us of any dietary requirements your guests may have, so we can ensure their needs are met with care and attention.

(gf) Gluten Free | (n) Contains nuts | (v) Vegetarian | (df) Dairy Free

Canapes

100 x Beetroot salmon gravlax spoon, with pickled apple and horseradish cream (gf) (\$3.00 each) | \$300.00

100 x Pork belly, caramelised apple puree with crackling (gf) (\$3.00 each) | \$300.00

100 x Pumpkin, spinach, feta and roasted cashew fritters with minted yoghurt dip (gf | n | v) (\$3.25 each) | \$325.00

Mains

100 x Eye fillet of beef roasted with mustard and thyme, crushed beef tallow potato, tarragon and shallot butter, miso roasted onions, pinot jus, served with seasonal vegetables (gf) (\$40.00 each) | \$4,000.00

100 x Market fish, preserved lemon and caper potato rosti, pea crush, fennel, served with seasonal vegetables (gf) (\$40.00 each) | \$4,000.00

Dessert

100 x Raspberry mousse, hazelnut financiers, lychee and rose flavours (gf | n) (\$22.00 each) | \$2,200.00

Entree

100 x Seared beef carpaccio, mushroom tapenade, watercress, truffle mayo (df | gf) (\$21.00 each) | \$2,100.00

Beverages

Beverages Total: \$3,262.00

Beverages included, charged on consumption

Beers / Ciders

- 10 x Garage Project Tiny Hazy (6 pack) (>0% alcohol) (\$25.00 each) | \$250.00
- 10 x Garage Project Hapi Daze Can (6 pack) (\$30.00 each) | \$300.00
- 10 x Garage Project Beer Can (6 pack) (\$30.00 each) | \$300.00
- 10 x Garage Project (\$30.00 each) | \$300.00

Cocktails

- 100 x Aperol Spritz : Aperol, prosecco, soda and a slice of orange (\$15.00 each) | \$1,500.00

Non-alcoholic

- 24 x Antipodes Still (1 Litre) (\$9.00 each) | \$216.00
- 24 x Antipodes Sparkling (1 Litre) (\$9.00 each) | \$216.00
- 10 x Apple and raspberry fizz : Apple juice, ginger beer, soda water, raspberries and mint (per jug) (\$18.00 each) | \$180.00

Equipment

Equipment Total: \$3,123.60

Equipment costs are calculated as follows.

Crockery

- 110 x Side plate - 200mm Round - Snow White (Moda) (\$1.20 each) | \$132.00
- 110 x Main plate - 260mm round - Snow white (Moda) (\$1.50 each) | \$165.00
- 36 x Platter - Snow white (Moda) (\$4.20 each) | \$151.20
- 24 x Bowl - Round Share Bowl 245mm - Snow white (Moda) (\$4.20 each) | \$100.80

Cutlery / Serviceware

- 110 x Table Knife (\$0.90 each) | \$99.00
- 110 x Table Fork (\$0.90 each) | \$99.00
- 12 x Cake serving slice (\$2.20 each) | \$26.40
- 1 x Wedding cake knife (\$4.40 each) | \$4.40
- 38 x Service tongs - medium / black (\$2.20 each) | \$83.60
- 24 x Salad spoon & fork (\$2.80 each) | \$67.20

Drinks Service / Chilli Bin / Ice Tubs / Ice

- 10 x Ice - per bag (\$9.40 each) | \$94.00
- 1 x Ice Tub - small silver tub (\$7.70 each) | \$7.70

Bar Leaner / Bar

- 5 x Bar leaner - 600mm x 600mm square x 1100mm high - white steel legs with timber top (\$60.30 each) | \$301.50

Premium Linen

- 110 x Napkins - premium 100% linen - Caper (\$3.30 each) | \$363.00

Happy Hire Items

- 1 x Corn Hole Game Set - 4x Red 4x Blue Bags (\$98.60 each) | \$98.60
- 1 x Game - Giant Jenga upto 1.6 - 57 Blocks (\$54.80 each) | \$54.80
- 3 x Umbrella Canvas Cream 2.3m (\$27.40 each) | \$82.20
- 3 x Umbrella Base 16kg Round Black (\$11.00 each) | \$33.00

Rubbish Disposal

- 2 x Glass recycling - 240 Litre Wheelie Bin (\$80.00 each) | \$160.00
- 2 x Rubbish disposal - 240 Litre Wheelie Bin (\$80.00 each) | \$160.00

Glassware

- 150 x 160ml champagne flute (\$1.00 each) | \$150.00

200 x 440ml executive wine glass (\$1.00 each) | \$200.00
 100 x 350ml beer / juice hi-ball glass (\$0.90 each) | \$90.00
 150 x 375ml beer / juice stem glass (\$1.00 each) | \$150.00
 150 x 380ml tumbler - stemless water / wine glass (\$1.20 each) | \$180.00
 14 x Carafe (\$3.90 each) | \$54.60
 4 x Water/Juice Jug (\$3.90 each) | \$15.60

Miscellaneous

Miscellaneous Total: \$3,000.00

Flowers

12 x Flower assortment (\$250.00 each) | \$3,000.00

Staff

Staff Total: \$3,270.00

We have calculated staff costs to be as follows. However, please be aware that actual staff costs are calculated at the conclusion of your event and your invoice will reflect actual staff hours worked. Factors such as your timeline often change on the night, and accordingly staff hours can be subject to change. There is a minimum \$250 total charge for staff, and we have a minimum of a 3-hour shift for each staff member.

2 x Chef (3:00pm to 10:00pm - 7.0 Hours) @ \$50.00 per hour | \$700.00
 1 x Event Manager (2:00pm to 1:30am - 11.5 Hours) @ \$50.00 per hour | \$575.00
 2 x Wait staff (2:00pm to 1:30am - 11.5 Hours) @ \$35.00 per hour | \$805.00
 4 x Wait staff (2:00pm to 10:30pm - 8.5 Hours) @ \$35.00 per hour | \$1,190.00

Event Format / Miscellaneous details

4pm: Example company staff to arrive and set up bar and kitchen
 5pm: Guests arrive at the venue - tray served drinks on arrival
 Platters placed out for guests to help themselves to
 Canapé service to start once everyone has a drink.
 6pm: Speeches?
 Canapés and drinks served throughout the night
 8pm: Guests to depart, Example company to clean up and depart

Sub Total:	\$25,880.60
GST:	\$3,882.09
Total (including taxes):	\$29,762.69

On acceptance of this quote, an initial deposit of \$2,000.00 is required.
 Full payment of the final invoice will be required in advance of your event or product delivery.

Terms & Conditions

This quotation was prepared on Wednesday, 20 May 2026
 and remains valid until Friday, 29 May 2026

. By accepting this quote, John and Yoko Ono agrees to enter into a binding agreement with Example Catering Company, subject to the terms and conditions below. Upon acceptance, email confirmation will be sent to all parties via Puree.app.

Puree.app is a third-party quotation and order management platform used by Example Catering Company.

By accepting this quote, you agree to the following terms and conditions.

Quote Validity: This quote is valid until the expiry date stipulated above. However, please be aware that EXAMPLE has the right to change or cancel it at any time.

Quote Confirmation and Availability: The issuance of this quote does not constitute EXAMPLE acceptance or guarantee of availability. Our availability is confirmed only upon your acceptance of this quote and payment of the commitment fee if applicable.

Commitment Fee: EXAMPLE may require a \$1,000 commitment fee (plus GST) when you accept this quote. This fee is non-refundable and covers the cost of preparing the quote and guarantees EXAMPLE availability for your function. This amount will be deducted from the final invoice. EXAMPLE may waive this for smaller orders.

Payment: In most cases, you'll be invoiced prior to your event, or delivery of our goods. If EXAMPLE agrees to invoice you afterwards, full payment is required within five working days from the invoice's date, or unless otherwise agreed by EXAMPLE.

Allergens: You acknowledge that we make every effort to ensure the safety and integrity of our food; however, allergen ingredients are present in our kitchen. Please inform us of any dietary requirements your guests may have, so we can ensure their needs are met with care and attention.

Cancellations: Cancellation fees depend on how much notice you provide: no charge for over ten working days notice; 50% of the total quote value for 3-10 working days notice; 80% for 2 working days; and 100% for 1 working day or less. The commitment fee is non-refundable.

Force Majeure: Exceptions apply to the cancellation clause for unforeseen circumstances like natural disasters, war, or Health regulations (where your event cannot legally proceed). In such cases, you'll be charged 33% of the quote if you cancel with less than three working days notice.

Final Details: Final guest numbers and menu choices must be confirmed at least ten working days before the event. EXAMPLE will be happy to accommodate small changes to guest numbers and menu selections, but these will likely result in updated pricing and may incur a \$100 administration fee. Material changes will need to be agreed upon by EXAMPLE and will require a new updated agreement and pricing.

Cost Increases: If unforeseen costs come up, EXAMPLE may need to adjust your quote. If you don't agree with the changes, you are entitled to cancel the contract and receive a refund of any commitment fee paid.

Order Changes After Payment: If you change your order after paying, EXAMPLE will create a new invoice for the difference, or arrange a refund. Refunds are at EXAMPLE discretion.

Beverage Service: If your quote includes beverage service charged "on consumption", meaning you only pay for your guests actually consume, you agree there is a minimum charge of \$1,000 + GST, regardless of actual consumption.

Post-Event Charges: EXAMPLE may charge additional costs after your event for lost equipment or damages, extra beverages, or extra staffing costs.

Equipment Care: You're responsible for any damage or loss to EXAMPLE equipment. You can't dispute the condition or quantity of returned equipment if you're not present during its return.

Equipment Bond: Sometimes, a bond payment may be required. If a bond is required, it will be included in this quote.

Continuity: These terms and conditions will remain binding and effective on you under all circumstances, including any changes in shareholding, management, or transfer of ownership of EXAMPLE.

Late Payment: If you don't pay on time, EXAMPLE may charge 15% interest per month. Any costs from a debt collection company will be added to your invoice.

Photos: Product photos displayed on our website or in our quotes are for illustrative purposes only and may not represent the actual product.

Disputes: If there are any issues with the catering or equipment, you still need to pay the full invoice and then discuss any claims with EXAMPLE.